



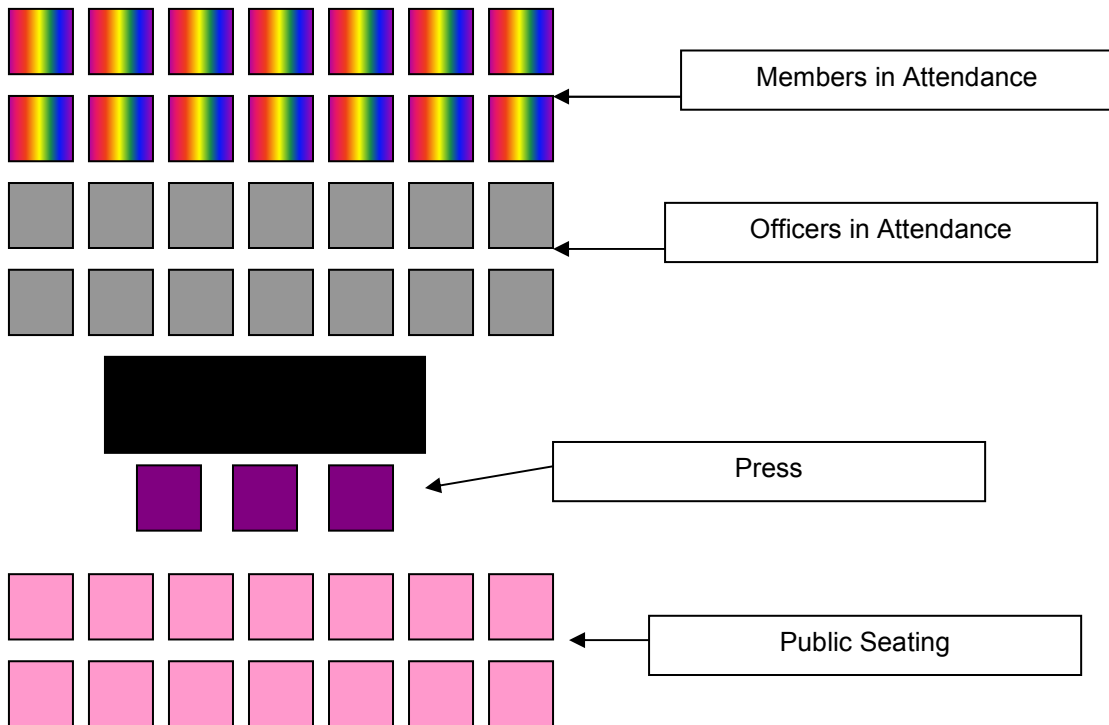
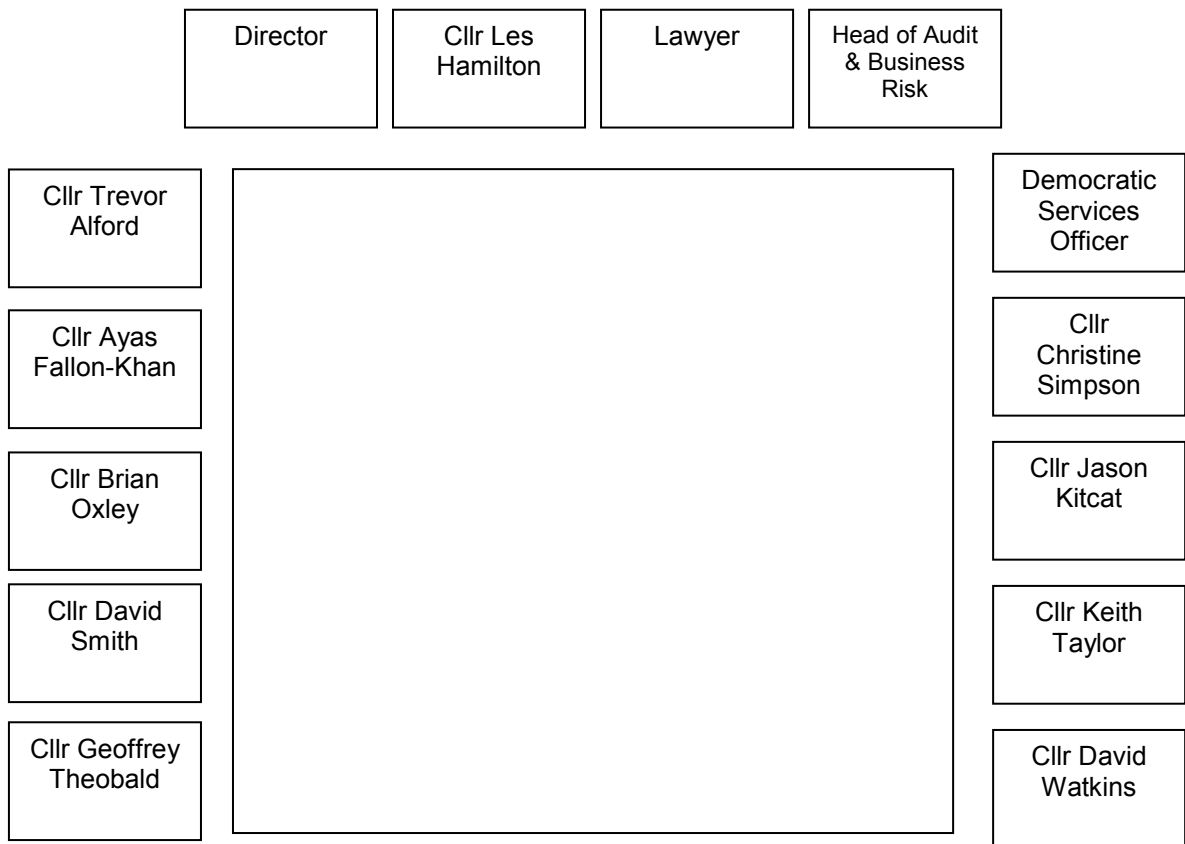
Brighton & Hove
City Council

Audit Committee

Title:	Audit Committee
Date:	15 December 2009
Time:	4.00pm
Venue	Committee Room 3, Hove Town Hall
Members:	Councillors: Hamilton (Chairman), Watkins (Deputy Chairman), Alford, Fallon-Khan, Kitcat, Oxley, Simpson, Smith, Taylor and G Theobald
Contact:	Jane Clarke Democratic Services Officer 01273 291064 jane.clarke@brighton-hove.gov.uk

	The Town Hall has facilities for wheelchair users, including lifts and toilets
	An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.
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Democratic Services: Meeting Layout



AGENDA

37. PROCEDURAL BUSINESS

- (a) Declaration of Substitutes - Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.
- (b) Declarations of Interest by all Members present of any personal interests in matters on the agenda, the nature of any interest and whether the Members regard the interest as prejudicial under the terms of the Code of Conduct.
- (c) Exclusion of Press and Public - To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

NOTE: Any item appearing in Part 2 of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.

A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.

38. MINUTES OF THE PREVIOUS MEETING

1 - 10

Minutes of the meeting held on 29 September 2009 (copy attached).

39. CHAIRMAN'S COMMUNICATIONS

40. PETITIONS

No petitions received by date of publication.

41. PUBLIC QUESTIONS

(The closing date for receipt of public questions is 12 noon on Tuesday 8 December 2009).

No public questions received by date of publication.

42. DEPUTATIONS

(The closing date for receipt of deputations is 12 noon on Tuesday 8 December 2009).

No deputations received by date of publication.

AUDIT COMMITTEE

43. WRITTEN QUESTIONS FROM COUNCILLORS

No written questions have been received.

44. LETTERS FROM COUNCILLORS

No letters have been received.

45. TREASURY MANAGEMENT POLICY STATEMENT 2009/10 (INCLUDING ANNUAL INVESTMENT STRATEGY 2009/10) - MID YEAR REVIEW 11 - 28

Report of the Director of Finance & Resources (copy attached).

Contact Officer: Peter Sargent Tel: 29-1241

Ward Affected: All Wards;

46. AUDIT COMMISSION UPDATE AND AUDIT & INSPECTION PLAN

Oral report from the Audit Commission to include an update on the Comprehensive Area Assessment.

47. AUDIT COMMISSION: GOOD GOVERNANCE REPORT 29 - 64

Report of the Director of Strategy and Governance and from the Audit Commission (copy attached).

Contact Officer: Grahame Brown, Tel: 0844 7986107, Tel:
Abraham Ghebre- 291500
Ghiorghis

Ward Affected: All Wards;

48. AUDIT COMMISSION: REVIEW OF INTERNAL AUDIT 65 - 72

Report from the Audit Commission (copy attached).

Contact Officer: Grahame Brown Tel: 0844 7986107

Ward Affected: All Wards;

49. AUDIT COMMISSION: ANNUAL AUDIT LETTER 2008/09 73 - 86

Report from the Audit Commission (copy attached).

Contact Officer: Grahame Brown Tel: 0844 7986107

Ward Affected: All Wards;

50. AUDIT & BUSINESS RISK PROGRESS REPORT 87 - 94

Report from the Director of Finance & Resources (copy attached).

Contact Officer: Ian Withers Tel: 29-1323

Ward Affected: All Wards;

51. ANNUAL GOVERNANCE STATEMENT 2008/09 - ACTION PLAN PROGRESS UPDATE 95 - 102

Report of the Director of Finance & Resources (copy attached).

AUDIT COMMITTEE

Contact Officer: Ian Withers *Tel:* 29-1323
Ward Affected: All Wards;

52. TARGETED BUDGET MANAGEMENT (TBM) MONTH 6 **103 - 148**

Report of the Director of Finance & Resources (copy attached).

Contact Officer: Nigel Manvell *Tel:* 29-3104
Ward Affected: All Wards;

53. CORPORATE RISK AND OPPORTUNITY REGISTER UPDATE **149 - 164**

Report from the Director of Finance & Resources (copy attached).

Contact Officer: Jackie Algar *Tel:* 29-1273
Ward Affected: All Wards;

PART TWO

54. NON-PUBLIC MINUTES OF THE PREVIOUS MEETING - EXEMPT CATEGORY 3 **165 - 166**

Minutes of the Non-Public meeting held on 29 September 2009 (copy circulated to Members only).

55. CORPORATE RISK MANAGEMENT ACTION PLAN FOCUS - EXEMPT CATEGORY 3

Oral report from the Risk and Opportunity Manager.

Contact Officer: Jackie Algar *Tel:* 29-1273
Ward Affected: All Wards;

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website www.brighton-hove.gov.uk. Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

For further details and general enquiries about this meeting contact Jane Clarke, (01273 291064, email jane.clarke@brighton-hove.gov.uk) or email democratic.services@brighton-hove.gov.uk

AUDIT COMMITTEE

Date of Publication - Monday, 7 December 2009